



Airport Police Department

MSP International Airport
4300 Glumack Drive Room 3255
Terminal #1 Lindbergh
St. Paul, MN 55111
(612) 726-5115 Phone
(612) 725-6185 Fax
APDRequest@mspmac.org

INFORMATION DISCLOSURE REQUEST - RECORDS

**Information provided by requestor on this form is voluntary*

Requestor's Name: _____ Police Case #: _____
 Address: _____ Date of Occurrence: _____
 City, State, Zip: _____ Location: _____
 Telephone: _____ Fax: _____ Person(s) Involved: _____
 Email: _____ Requestor's Signature _____

TYPE OF REPORT REQUESTED: (check all that apply)

Criminal Offense Personal Injury Accident Medical Incident Lost/Found Property
 Vehicle Accident** Property Damage (other than vehicle accident) Other (specify): _____

**** Vehicle Accidents - certain vehicle accident data is only available if authorized by one of the following: (check all that apply)**

Driver Passenger Pedestrian Vehicle Owner Owner of damaged property
 Next of kin; surviving spouse; legal representative of State; attorney-in-fact under Minn. Stat. 523.01.

Public data may be inspected at no charge. To obtain copies, the following fees apply:
 Fee Schedule: \$.25 / page (up to 100 pages – over 100 pages, additional charges may apply)
 You may be charged the cost of searching for and retrieving data, as well as for copies of the data (MN § 13.03, Subd. 3)
 You will be contacted regarding the final fee total as soon as the report is determined to be releasable.

PAYMENT OPTIONS – We accept Cash, Credit Cards, Checks

CASH – Please have exact amount
CREDIT CARDS: We accept VISA, MasterCard, Discover, or American Express
CHECKS SHOULD BE MADE PAYABLE TO: “Metropolitan Airports Commission”

FOR OFFICE USE ONLY	Date Received: ____/____/____ Date Released: ____/____/____	Classification:	Request Approved
	Fee Paid: \$ _____	Public Data on Individuals	Request Denied
	Extensive searches calculations: _____	Private Data on Individuals	Approved/Denied by: _____
	Minutes to search/copy @ _____ = \$ _____	Confidential Data on Individuals	
	Comment (if any) _____	Public Data Not on Individuals	
		Nonpublic Data Not on Individuals	